



**DATE:** February 22, 2017  
**TO:** Freedom Festival Craft Vendors  
**FROM:** Freedom Festival Committee  
**SUBJECT:** 2017 Freedom Festival

The Freedom Festival Committee would like to thank you for your participation in the 12<sup>th</sup> Annual Freedom Festival. We are excited that our festival is in its 12<sup>th</sup> year and are grateful for the support of long time vendors as well as new ones.

We want to make you aware of changes that the NC Department of Revenue (NCDOR) enacted in 2015. For more information on these changes, please refer to NC General Statute 66-255 located on the NCDOR website. These changes affect both "for profit" and "non-profit" vendors. Some of the changes both event operators and vendors must comply with are:

- The operator of the event is required to maintain a daily registration list of all vendors selling or offering goods for sale at the event.
- Each vendor is required to keep their festival application conspicuously and prominently displayed for Freedom Festival patrons to see.
- The NCDOR requires the Freedom Festival Committee to keep records of:
  - All Vendors' Names
  - All Vendors' Permanent Addresses
  - All Vendors' NC Sales Tax Account ID #.

**Note:** *This is not your Federal Tax ID or Social Security number and is not required if you are not selling tangible goods.*

To stay in compliance with the NCDOR, we are requiring our vendors who are selling tangible goods to comply with the above information. If you need more information on these changes, please visit <http://www.dornrc.com/>

Our festival is a Friday and Saturday event. However, the craft portion of our festival will take place on Saturday only. If you choose to participate in our Friday night events, contact me. Please see the application for the times on both days.

I look forward to seeing you on Saturday, May 27, 2017.

Gail Boyles  
Festival Coordination  
[lowellncfreedomfestival@hotmail.com](mailto:lowellncfreedomfestival@hotmail.com)

The Lowell Women's Club and The Lowell Recreation Department proudly  
present the 12th Annual Lowell Freedom Festival  
**Craft Vendor Application**

Saturday, May 27, 2017

10:00am – 10:00pm (see participation times below)

Harold Rankin Park-Main Street Lowell, NC

Registration Fee: \$70.00

Your Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

NC Sales Tax Account ID # \_\_\_\_\_

Type of items at your booth: \_\_\_\_\_

**Please check your participation:**

I will be at the festival 10:00am to 10:00pm

I will be at the festival 10:00am to 5:00pm

- Outdoor booth space is 10'x10'. **You are responsible for supplying tents, tables, and chairs. See below for additional optional services.**
- **Cancellation Policy:**
  - Full refunds will be processed on cancellations received no later than May 1, 2017.
  - Cancellations received after May 1, 2017 will be subject to a \$10.00 handling fee.
  - No refund will be processed on cancellations received after May 10, 2017.
  - No refunds will be issued due to inclement weather on the day of the festival.
- All booth space applications are reviewed by The Lowell Recreation Department and The Lowell Women's Club to determine acceptance to the festival. If your application is rejected, your money will be fully refunded prior to May 10, 2017.
  - If your booth contains items or displays that are inappropriate for a community family event, you will be asked to remove them.
- Only items that are handcrafted or of retail quality can be sold at this festival. Items shown or sold of "yard sale" quality are not allowed.
- Booth and festival information will be sent to you via email no later than May 22, 2017. If you need information before then, call 704-661-201 or email [lowellncfreedomfestival@hotmail.com](mailto:lowellncfreedomfestival@hotmail.com)
- Set up hours are:
  - 7:00am to 9:30pm May 27, 2017.
  - Your exhibit area must be cleaned and cleared by 11:00pm on May 27, 2017.

By signing below, you agree to all of the above information and to release The City of Lowell, The Lowell Recreation Department, and The Lowell Women's Club from any claims for damages, injuries or loss suffered by you or anyone participating with you as a result of participation in the 2017 Lowell Freedom Festival event and waive any claim that you or anyone participating with you might have against the above sponsors for damages arising out of, or in any way relating to, your participation in this event.  
**\*Any forms unsigned will be returned to you along with your payment.**

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Payment Checklist and Optional Services:**

**10 x 10 Booth Space \$70.00** Booth Size needed: \_\_\_\_\_ Total \_\_\_\_\_

**Power supply \$25.00 per 110volt outlet**

\*Limited number of outlets. **FIRST COME – FIRST SERVE.**

Total Outlets needed: \_\_\_\_\_

**Water \$5.00**

You will need your own portable container.

**Bagged Ice \$5.00**

10# bags of ice are available on a pre-order basis.

Pre-ordered bags will be delivered to your booth by 10:30am

Total Bags Needed: \_\_\_\_\_ Total \_\_\_\_\_

**Grand Total** \_\_\_\_\_

- Registrations must be received no later than May 1, 2017. Make checks payable to The Lowell Women's Club. Our mailing address is:  
 The Lowell Women's Club  
 4020 River Falls Dr.  
 Lowell, NC 28098

**Harold Rankin Park**

